



# COLLEGE PARK ACADEMY

Board of Directors  
October 10, 2017 (6:00 pm – 7:30 pm)  
College Park Academy  
5751 Rivertech Court, Riverdale Park, MD

## Minutes

### **Board members present:**

Carolyn Bernache  
Carlo Colella  
Robert Catlin  
Helene Kalson Cohen  
Robert Day  
Wallace Loh  
Denise Mitchell  
Bernadette Ortiz-Brewster  
Jim Rosapepe  
Jennifer Sanderson  
Stephen Thomas  
Bonnie Thornton Dill  
Gayatri Varma

### **Board members absent:**

Niki Brown  
Michael Potala  
Justin Ross  
Donna Wiseman

**Call to Order:** Carlo Colella, CPA Board of Directors member, called the meeting to order.

**Approval of Minutes:** The minutes of the July 11, 2017 meeting were approved as submitted. Robert Catlin made the motion to approve the minutes and Carolyn Bernache seconded the motion. Motion carried.

**Charter Renewal Update:** Gayatri Varma updated the board regarding the ongoing negotiations between PGCPD and CPA.

**Resignation Announcement:** Gayatri Varma updated the board regarding CPA Board member, Donna Wiseman's resignation from the CPA Board due to her appointment to the Prince George's Board of Education.

**Financial report to the Board:** Bernadette Ortiz-Brewster and CPA Accountant Sean Murgage reported on the proposed FY18 budget, FY17 audit, and proposal for transferring of bank accounts.

**FY18 Budget:** Motion by Bonnie Thorton-Dill to approve the budget that was sent to the CPA Board on October 5, 2017; seconded by Helene Kalson Cohen; and motion passed.

**FY17 Audit:** Bernadette Ortiz-Brewster and CPA Accountant Sean Mugrage reported on the current status of the FY17 audit. The audit findings will be submitted to the CPA Board and PGCPs by November 1, 2017.

**Bank Accounts:** Bernadette Ortiz-Brewster will transfer existing bank accounts to a local bank. It was determined that no board action is required.

**Staffing Update:** Bernadette Ortiz-Brewster gave a comparative overview of last school year's staffing numbers to the current school year's numbers.

**Program Update:** Bernadette Ortiz-Brewster gave an update of the new PCx platform that was deployed in September.

**CPA Principal's Report:** Middle School Principal Steven Baker and High School Principal Gordon Libby updated the board regarding the following items: the 612 target enrollment number was met; grade level acceptance was in the middle school; discipline comparative data overview; athletic overview for the current school year; and 2016-2017 PARCC data.

**CPA Committee Reports:** Helene Kalson Cohen updated the board regarding past and future blended learning professional development with CPA staff and possible county-wide efforts. Stephen Thomas presented an overview of the 2017-2018 work plan that will include collaborative projects with the CPA community.

**Public Comment:** Parents and Staff commented on the following topics: concerns with school lunches, the new PCx platform, and the difference in grade level sizes from middle school to high school.

Motion by Carlo Colella, seconded by Robert Catlin: I move that the board adjourn to closed session for purpose to consult with legal counsel. Motion carried.

***Adjournment to Executive Session at 7:06 pm***