



COLLEGE PARK ACADEMY

Board Meeting Minutes

June 7, 2023

6:00-8:00 PM

Public Session

Attendance: Robert Day, Segun Eubanks, Carlo Colella, Stephen Thomas, James Rosapepe, Carolyn Bernache, Bob Catlin, Hank Boyd, Steven Baker, Sandy Abu-Arja, Duane Arbogast, Stephanie Ban, Nicole Nelson

1. **Call to Order:** 6:05 pm
2. **Opening Statement:** Mr. Robert Day welcomed everyone and thanked Helene Cohen for her service to the board and to the school for an outstanding graduation and thanked the outgoing CPA PTO Executive Leadership and welcomed the newly elected officers.
3. **Review of the March 1, 2023 minutes:** Dr. Bernache put forth a motion to approve the minutes. Dr. Thomas seconded the motion. The minutes were unanimously approved by the board.
 - **Budget and Financials Committee Report:** Mr. Carlo Colella and Dr. Abu-Arja presented the FY23 Q3 financial summary to the board.
 - **FY 24 Proposed Budget:** Mr. Colella presented the revised proposed budget with increases in athletics and CPA Plus to cover reductions in fees to students and families. Mr. Colella made a motion to approve the revised budget. Dr. Boyd seconded. All approved.
 - **Utilities:** Mr. Colella reported that CPA has changed their electric provider to go to 100% renewable energy sources. The cost is a 5% increase over current costs.
4. **Academic Affairs Committee Report:** Dr. Carolyn Bernache thanked the committee for all their hard work and commitment.
 - **Arts and Humanities:** The Academic Committee is creating a subcommittee for Arts and Humanities, led by Dr. Thomas, to develop a five-year plan for the expansion of arts at CPA.
 - **Middle School Soccer:** The Academic Committee is recommending that CPA add middle school soccer to the athletic program. Dr. Bernache made a motion to add Middle School soccer. Mr. Day seconded. All approved.
 - **External Engagement:** Nicole Nelson, Director of External Engagement, is currently working on developing an alumni association and an advisory council. In addition, she has developed a parent engagement survey seeking to determine parental interests and skills that may be utilized by CPA.
 - **Phase 2 Art Mural Project:** Work is moving forward on art symbolizing six signature programs. The remaining four programs are Public Health, Business, Behavioral Sciences, Computer Sciences.
5. **Organization and Leadership:** Senator Jim Rosapepe
 - **Advisory Council:** Senator Rosapepe introduced a list of people who have agreed to serve on an advisory council.

- **Rental Guidelines:** Senator Rosapepe made a motion to approve the recently revised Facility Rental Guidelines. Dr. Thomas seconded. All approved.
6. **Marketing and Communications:** Dr. Hank Boyd presented
- **College Park Academy brand awareness:** The marketing committee will lead a retreat to develop brand awareness.
7. **Principals' Report:** Mr. Baker reported on the following items.
- Learning loss data. The board asked for information about students who work, as work was cited as a barrier to after-school tutoring.
 - PSAT 8/9 data. The board asked if there was comparable data to CMIT, as the PSAT 8/9 is not widely administered outside of Prince George's County.
 - Withdrawal report. The board asked for a breakdown of what extracurricular activities were enticing students to withdraw, as reported in a survey of withdrawing students.
 - Reading incentive program data.
 - SY 23-24 Enrollment. The board asked for a closer look at the process for administrative removals.
 - CPA Plus data.
 - Partnership update.
 - Recent school activities.
8. **PTO Report:** Ms. Amy Boccardi reported on the following items:
- Ice rink skating fundraiser
 - Urban Air fundraiser
 - Teacher appreciation week
 - Membership drive. Senator Rosapepe suggested that the board assist the PTO in their membership drive efforts. Ms. Boccardi highlighted that parental voice is important to members.
 - Treasurer's report
9. **Announcements:** None
10. **Public Comment**
- Ms. McBean and Ms. O'Roark offered thanks to CPA.
11. **Adjournment:** Dr. Abu-Arja asked for a motion to adjourn from Public Session and move to the Executive Session to discuss board terms, as permitted under the State's Open Meetings Act. Senator Rosapepe moved for a motion. Dr. Thomas seconded. All were in favor. Public session was adjourned at 8:37 pm.