



COLLEGE PARK ACADEMY

Board Meeting Minutes
Public Session
December 7, 2023
6:00-8:00 PM
Public Session

Attendance: Robert Day, Segun Eubanks, Bob Catlin, Carlo Colella, Carolyn Bernache, Henry Boyd, Jim Rosapepe, Kimberly, Griffin, Gayatri Varma, Erica Estrada-Liou, Steve Baker, Nicole Nelson, Stephanie Ban, Duane Arbogast, Sean Mugrage, Jordan Patty, Sandy Abu-Arja

1. **Call to Order:** Robert Day called the meeting to order at 6:03 pm.
2. **Opening Statement:** Robert Day welcomed and thanked everyone for a successful first quarter and wished everyone happy holidays.
3. **Marketing and Communications Committee Report**
 - **October 4, 2023 Marketing Retreat at UMD:** Hank Boyd reported that during the retreat, the committee reflected on the past 10 years of success and the aspirations for the future.
 - **Video with UMD:** The committee is in the process of working with a talented UMD videographer to create a 2-minute compelling video that will showcase CPA to prospective students, families and staff.
 - **CPA Sign Upgrade:** The current monument sign is small. The committee is getting quotes for larger options.
 - **CPA Brand Refresh:** The committee is brainstorming how best to market the rigor of CPA and bring brand awareness to the forefront.
4. **Approve 9-26-23 Minutes:** Jim Rosapepe made a motion to approve the minutes. Carolyn Bernache seconded the motion. Unanimous approval by the full board.
5. **Budget and Financials Committee Report:** Carlo Colella and Jim Rosapepe thanked the committee for preparing and managing the budget.
 - **FY24 Q1 Financial Statements and Summary:** Carlo Colella and Sean Mugrage presented the summary. CPA, Inc. is in good financial standing.
 - **Draft Financial Statements & Auditor's Report June 30, 2023 & 2022:** Carlo Colella reported that CPA, Inc. received an unqualified audit. An unqualified audit reflects business financial statements that are transparent and compliant with generally accepted accounting principles (GAAP). Segun Eubanks made a motion to approve the Auditor's Report. Carlo Colella seconded the motion. Unanimous approval by the full board.
6. **Academic Affairs Committee Report:** Carolyn Bernache thanked the committee for all their hard work knowing that the Academic Affairs Committee meets the most of all the committees. She reported that the Academic Affairs Committee's main focus areas are to increase math scores and AP scores of 3 or higher, as well as conduct a deep dive into foreign language offerings. Jim Rosapepe suggested considering hiring more foreign language teachers to teach face-to-face. Jim Rosapepe inquired about the College Park Academy Student Ambassador Program, which included student led tours. Principal Steve Baker stated that the school was looking into starting the program again because it was discontinued during COVID.
 - **Phase 2 Art Mural Project Update:** Carolyn Bernache reported that the timeline for the creation and installation of four murals is on schedule. The Public Health & Business Mural designs have been completed and the Behavioral & Social Sciences & Computer, Mathematics & Natural Sciences Mural designs are in progress.

- **Arts Subcommittee Report:** On behalf of Stephen Thomas, Sandy Abu-Arja presented the report. An environmental scan of best practice and arts & music offerings is being conducted. External Expert Advisors have been identified. A working group interest form will be circulated to parents, students and staff before winter break.
 - The Academic Committee will look closely at math and AP scores.
 - **Parent & Alumni Survey Update:** Nicole Nelson presented the update. Gayatri Varma mentioned that College Park Academy's Class of 2019 should now be in the workforce or taking graduate level studies. She stated her son is now a pilot and would be interested in returning to CPA as an alumnus to share his experience with current students.
7. **Organization and Leadership Committee Report:** Jim Rosapepe reported.
- **Board Resignation: Segun Eubanks** Jim Rosapepe thanked Segun Eubanks for his loyalty and dedication to College Park Academy past, present and future. Segun Eubanks was PGPCS Board Chair when CPA was established and he backed the schools prior to and during its inception. For the past two years, Segun has served as CPA Board of Directors Vice Chair and looks forward to continuing his commitment to the school as an Advisory Council Member in the future. Segun thanked the board, executive director, principals and school community for everything they do to make CPA the success it is today. His vision for CPA scale up the quality of education in the region by sharing best practice with other schools.
 - In conversations with the University of Maryland about replacing Dr. Eubanks with another UM appointment.
8. **Principals' Report:** Steven Baker thanked the board for their investment in hiring additional police officers to assist with drop-off, pick-up and security. He presented the principals' report that covered highlights from Q1, SY24 Enrollment, Data: MCAP SY22/23 Comparative Data, Data: NWEA Fall Assessment Overview (Math and Reading), Data: PSAT 8/9 Overview and Report, Athletics: Fall Wrap Up and Winter Outlook, UMD Partnership: Quarter 1 Wrap up and Quarter 2 Outlook, CPA Plus: Semester 1 Overview and AP Honor Roll. It was suggested to:
- conduct the mode of transportation survey annually and to promote carpooling, bicycling, walking and use of public transportation
 - caution against marketing elite and expensive universities to students such as New York University and instead focus on affordable schools such as the University of Maryland, College Park.
 - add information on the number of students who left College Park Academy to attend parochial or private schools to the attrition data
 - add information on the number of students who left College Park Academy from the catchment area to the attrition data
 - contact Montgomery County Public Schools to get their Grade 8 math data
 - add the number of students who are in each math course to the testing data
 - get the percentage of students who take the PSAT 8/9 nationwide
9. **PTO Report:** Jordan Patty, PTO President shared upcoming PTO events. Jim Rosapepe recommended that invitations to the fundraising events be sent to the CPA Board, CPA Advisory Council, UMD staff, and elected officials in the City of College Park, University Park, Riverdale Park and Berwyn Heights. Segun Eubanks encouraged the CPA Board and Advisory Council to join the PTO. As members, they will automatically receive invitations to the events.
10. **Announcements:** Mrs. McBean announced that the University of Maryland's Terps Esports Women and Nonbinary Team Lilac are now the 2023 NECCGames Navigators Mideast Champions. The win is inspirational to middle school students at College Park Academy who participate in the Esports program.
11. **Public Comment:** No public comments
12. **Executive Session** Carlo Colella asked for a motion to adjourn from Public Session and move to the Executive Session to discuss personnel matters, as permitted under the State's Open Meetings Act. Jim Rosapepe moved for a motion. Carolyn Bernache seconded. Robert Day asked for ayes and nays from the directors. All were in favor. Public session was adjourned at 7:32 pm.